

# Dual Enrollment

## First Step of the Application Process

### 1. GET ADMITTED

Create MEID (User ID) Account and Apply for Admission

Log onto [admissions.maricopa.edu](http://admissions.maricopa.edu) and click START NEW APPLICATION. Follow the instructions. At the "Welcome to the Student Admissions Application" click GET STARTED, and follow instructions.

**Please note:** In order to complete your student admission application, you must click on **SAVE & NEXT >** after each page.

Once you have completed the Student Admission Application you will be prompted to submit ID paperwork. Choose SUBMIT AS E-FORM OR IN PERSON. Click OK on the pop up to skip ID verification. You will be submitting ID documentation with your registration form. Once you have completed the application process you will be asked to choose a new password (you can use your current password). Once you have created your log in (MEID) save your MEID, Student ID number and password for future use.

If unable to upload, supply **color** copies of:

- State-issued driver's license, identification card, instruction permit **OR**
- U.S. Passport or passport card **OR**
- High school ID **and** birth certificate (a hospital record/certificate and certified Abstract of Birth are **not** acceptable)

*Please take note of your login (MEID), student ID number and password for future use.*

MEID (User ID):

*(Used for logging into Maricopa Student Tools)*

Student ID Number:

*(For registration, testing and academic support)*

Maricopa Email:

*(Activate your email at [google.maricopa.edu](http://google.maricopa.edu). You are responsible for all communication in your Maricopa email. Please check often and keep your password in a secure place.)*

Maricopa Helpdesk: 1.888.994.4433 (for technical assistance)

Apply online at CGCC. This will take approximately 20 minutes.

If you have previously enrolled in Dual Enrollment Courses at CGCC, please complete the MEID (User ID) information below and submit to your teacher.

For Technical Assistance, please contact the Maricopa Helpdesk: 1.888.994.4433

Don't forget to write down your MEID (User ID), Student ID Number, and your Maricopa email – below!

If you are unable to upload your documents, please bring a copy of your Driver's License to your teacher

~ OR ~

Copies of your Student ID & Birth Certificate.

Submit the completed sheet, along with copies of your identification, to your teacher no later than **Thursday, July 26th**. If you do not have your MEID, Student ID, or Maricopa email, you will not be able to take the Accuplacer test at Casteel and will need to test at Chandler Gilbert Community College.

Very Important Step!!!

Web site: [cgc.edu/dual](http://cgc.edu/dual)  
Phone: 480.732.7006  
Email: [dualenrollment@cgc.edu](mailto:dualenrollment@cgc.edu)

Pecos Campus - Pecos & Gilbert Road | 480.732.7000  
Williams Campus - Power Road & 202 | 480.988.8000



**CHANDLER-GILBERT  
COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

The Maricopa County Community College District (MCCCD) is an EEO/AA Institution and an equal opportunity employer of protected veterans and individuals with disabilities. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, age, or national origin. A lack of English language skills will not be a barrier to admission and participation in the career and technical education programs of the District. The Maricopa County Community College District does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. For Title IX/504 concerns, call the following number to reach the appointed coordinator: (480) 731-8499. For additional information, as well as a listing of all coordinators within the Maricopa College system, <http://www.maricopa.edu/non-discrimination>.



# Casteel High School

## Dual Enrollment Program



*A Representative from Chandler Gilbert Community College will be hosting a Student & Parent Information Night to discuss Dual Enrollment.*

When: *Wednesday, July 25<sup>th</sup>*

Where: *CCHS Performing Arts Center (PAC)*

Time: *6PM*

### Other Important Dates to Remember:

- |  |   |
|--|---|
| July 26 <sup>th</sup> :                          | Students turn in their MEID Form to their teacher. They must also submit the copies of their ID, if they were unable to upload online.                  |
| July 30 <sup>th</sup> – August 3 <sup>rd</sup> : | Accuplacer testing at Casteel High School in the Career Center. This will take place during school hours.   |
| August 3 <sup>rd</sup> :                         | Dual Enrollment Registration Form due to Teachers   |
| August 31 <sup>st</sup> :                        | Financial Aid Deadline  |
| September 17 <sup>th</sup> :                     | Payment deadline for Fall Semester. Students are responsible for making their payments online at <a href="http://my.maricopa.edu">my.maricopa.edu</a> . |
| February 11, 2019:                               | Payment deadline for Fall Semester. Students are responsible for making their payments online at <a href="http://my.maricopa.edu">my.maricopa.edu</a> . |